

**Ordinance
on the Electronic Information System for the
Administration of Animal Experiments
(AAEO)**

of 1 September 2010 (position as at 1 May 2014)

The Swiss Federal Council,

based on Article 32, paragraph 1, of the Animal Welfare Act of 16 December 2005¹ (TSchG),

decrees:

Section 1: General provisions

Article 1 Scope

¹ This Ordinance governs the operation of the electronic information system for the administration of animal experiments (“information system”).

² In particular, it regulates the following:

- a. responsibilities;
- b. structure and contents of the information system;
- c. access rights;
- d. communication of data;
- e. data protection and IT security;
- f. archiving of data;
- g. fees and costs.

Article 2 Purpose of the information system

The information system is used to process the data required by the Confederation, cantons, institutes, laboratories and laboratory animal facilities for the administration of authorisations to conduct animal experiments or to operate a laboratory animal facility.

Article 3 Definitions

¹ The following definitions apply:

- a. *Institutes and laboratories*: Organisational units within a university, industry or other institution where animal experiments are conducted;
- b. *Researcher*: An employee of an institute, laboratory or laboratory animal facility.

² The term “laboratory animal facility” is defined in Article 2, paragraph 3, letter m of the Animal Welfare Ordinance of 23 April 2008².

Section 2: Responsibilities**Article 4** Federal Food Safety and Veterinary Office

¹ The Federal Food Safety and Veterinary Office (FSVO) is responsible for the development and operation of the information system.³

² It:

- a. concludes agreements with service providers;
- b. concludes user agreements with the cantons;
- c. adopts technical regulations on the use of the information system;
- d. draws up the budget and annual accounts.

³ It is responsible for the specialist service and the information system. In particular, it takes the measures necessary to operate the system economically and to guarantee data protection and data security.

Article 5 Specialist service

The FSVO's specialist service ⁴ for the information system (“specialist service”) is responsible for:

- a. providing support to users in the cantonal authorities and the cantonal committee on animal experimentation;
- b. informing users about technical aspects, innovations and changes;
- c. making technical and specialist modifications to the information system;

² SR 455.1

³ Version pursuant to Section I of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789).

⁴ Expression pursuant to Section I of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789). The amendment was made throughout the text.

- d. improving user guidance by means of explanatory texts and system messages;
- e. coordinating and monitoring the tasks of service providers;
- f. rectifying faults in cooperation with service providers;
- g. granting and administering access rights for users;
- h. providing training.

Article 6 Cantonal authorities

¹ The cantonal authorities administer their data and documents and ensure the accuracy of data relating to persons and establishments in their canton. In particular, they administer the information relating to users and transmit it to the specialist service insofar as is necessary for the granting of access rights.

² They conclude user agreements with the institutes, laboratories, laboratory animal facilities and members of the cantonal animal experiments commissions. These agreements include measures to guarantee data protection and IT security.

Article 7 Institutes, laboratories and laboratory animal facilities

The institutes, laboratories and laboratory animal facilities conclude user agreements with their employees. These agreements include measures to guarantee data protection and IT security.

Article 8 Joint committee

¹ The joint committee consists of three representatives from the FSVO and three from the cantons. The FSVO chairs the committee. Otherwise, the committee organises itself.

² It advises the FSVO on technical aspects of the operation and development of the information system.

³ It may issue mandates to the specialist service.

⁴ It may call in external experts to deal with specific questions.

Section 3: Structure and contents of the information system

Article 9 Structure of the information system

The information system comprises the following:

- a. user administration;
- b. administration of data relating to researchers' training and continuing education;
- c. the sequence of steps for the approval and supervision of animal experiments;
- d. the sequence of steps for the approval and supervision of laboratory animal facilities, including the simplified authorisation to produce genetically modified animals by recognised methods;
- e. the sequence of steps for the announcement of animal lines or strains with an impaired phenotype;
- f. the sequence of steps for reports and the publication of annual statistics;
- g. the information and assistance system;
- h. system administration.

Article 10 Contents of the information system

¹ The information system contains the following types of data:

- a. *Master data relating to persons, institutes, laboratories and laboratory animal facilities*: Data which serve as the basis for system access or for identification of persons, institutes, laboratories and laboratory animal facilities;
- b. *Enforcement data*: Applications, authorisations, decisions, reports, announcements and any queries and replies within the context of the approval and monitoring procedure for animal experiments and laboratory animal facilities, decisions on the admissibility of animal lines and strains with an impaired phenotype, documents relating to monitoring, certificates of training and continuing education, and references to further cantonal decisions in the area of animal experimentation and laboratory animal facilities;
- c. *System data*: Data used to administer and adapt the information system in line with enforcement needs, i.e. reference lists, profiles, information material, text templates, explanatory texts and similar data;
- d. *Historisation data*: Data which allow tracking of changes to an application, authorisation, decision, report or announcement or to the role of a person in the system.

² The cantonal authorities, members of the cantonal committees on animal experimentation and the FSVO can apply work notes to the individual dossiers.

³ The data contained in the information system are listed exhaustively in Annex 1, section 5.

Section 4: Access to the information system

Article 11 Granting of access rights

¹ Access rights are regulated in Annex 1.

² Access rights are granted or altered on the basis of applications submitted to the specialist office via the information system by the cantonal authorities, institutes, laboratories or laboratory animal facilities.

Article 12 Online access to master data

Online access to master data is available to:

- a. researchers;
- b. animal welfare officers in institutes, laboratories and laboratory animal facilities;
- c. employees of the cantonal authorities;
- d. members of the cantonal committees on animal experimentation;
- e. employees of the specialist service.

Article 13 Online access to other data

¹ Researchers have online access to:

- a. data which they themselves have entered into the information system;
- b. data which are addressed to them by the cantonal authorities or committees on animal experimentation.

² Animal welfare officers in institutes, laboratories and laboratory animal facilities have online access to:

- a. data which they themselves have entered into the information system;
- b. data which they require for the performance of their duties as animal welfare officers.

³ Employees of the cantonal authorities have online access to:

- a. data which they themselves have entered into the information system;
- b. data produced by their own administrative unit in the context of its enforcement duties;
- c. data from an administrative unit other than their own relating to:
 1. persons, institutes, laboratories or laboratory animal facilities,

- 2.⁵ authorisations to conduct animal experiments, to operate laboratory animal facilities or to produce genetically modified animals, including the relevant applications, notices and reports, or
 - 3.⁶ decisions on animal lines with an impaired phenotype, including the relevant announcements and notices.
- 4 Members of the cantonal animal experiments commission have online access to:
- a. data which they themselves have entered into the information system;
 - b. data produced by their own animal experiments commission in the context of its enforcement duties;
 - c.⁷ data from all cantons concerning authorisations to conduct animal experiments, to operate laboratory animal facilities or to produce genetically modified animals, including the relevant applications, notices and reports;
 - d.⁸ data from all cantons concerning decisions on animal lines with an impaired phenotype, including the relevant announcements and notices.
- 5 Employees of the specialist service have online access to:
- a. data which they themselves have entered into the information system;
 - b. data which are associated with decisions of the cantonal authorities on animal experiments or laboratory animal facilities.
- 6 FSVO administrators have online access to all data which they require for the performance of their duties, especially the data which they need in order to provide support to users.

Article 14 Data interfaces

- ¹ Institutes, laboratories and laboratory animal facilities which have their own information systems for the administration of their animal experiments can exchange data with the information system via a secure data interface.
- ² The FSVO concludes user agreements with them for this purpose. These agreements include measures to guarantee data protection and IT security.

⁵ Version pursuant to Section I of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789).

⁶ Inserted by Section I of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789).

⁷ Inserted by Section I of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789).

⁸ Inserted by Section I of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789).

Section 5: Communication of data

Article 15 Communication of personal data to third parties

The FSVO may communicate personal data from the information system to third parties if a legal basis permits this or if the persons concerned have given their consent.

Article 16⁹ Publication of data

The public information pursuant to Article 20a TSchG and the animal experiment statistics pursuant to Article 36 TSchG are based on the data contained in the information system.

Section 6: Data protection, IT security and archiving

Article 17 Data protection

The FSVO and the cantonal authorities are responsible for ensuring compliance with provisions on data protection. To define the necessary organisational and technical measures, the FSVO adopts data processing regulations.

Article 18 Rights of persons concerned

¹ The rights of persons whose data are processed in the information system, especially the rights of access to information, correction and deletion, are governed by the Federal Act of 19 June 1992¹⁰ on Data Protection.

² If a person concerned wishes to exercise their rights, they must prove their identity and submit a written request to the enforcement authority of the canton in which they are resident, or to the FSVO.

³ The relevant cantonal authority and the FSVO inform each other about any requests received.

Article 19 Correction of data

The institute, laboratory, laboratory animal facility or authority which entered the data in the information system is responsible for correcting incorrect data.

⁹ Version pursuant to Section I of the Ordinance of 23 Oct. 2013, in force since 1 May 2014 (AS 2013 3789).

¹⁰ SR 235.1

Article 20 IT security

¹ Measures to guarantee IT security are governed by the Federal Information Technology Ordinance of 26 September 2003¹¹.

² The FSVO ensures that the provisions on IT security are included in the user agreements concluded with the cantons, institutes, laboratories and laboratory animal facilities, and in the agreements with service providers.

³ The cantons are responsible for IT security in the cantonal authority and on the part of members of the cantonal committee on animal experimentation.

Article 21 Archiving and deletion of data

¹ The archiving of data is governed by the provisions of the Archiving Act of 26 June 1998¹².

² Data must be destroyed within 30 years.

Section 7: Fees and costs**Article 22** Fees

The fees for the use of the information system are governed by Article 24*b* of the Ordinance of 30 October 1985 on the Fees of the Federal Food Safety and Veterinary Office¹³.

Article 23 Costs of canton-specific functionalities

Costs of particular canton-specific functionalities of the information system are borne by the requesting canton.

Section 8: Final provisions**Article 24** Enforcement

The Federal Department of Home Affairs¹⁴ may adopt implementing provisions.

¹¹ [AS **2003** 3687, **2007** 3401 Article 22, paragraph 2, **2010** 635 Annex Section 2, **2011** 4491, AS **2011** 6093 Article 29, paragraph 1]. See currently the Federal Information Technology Ordinance of 9 Dec. 2011 (SR **172.010.58**).

¹² SR **152.1**

¹³ SR **916.472**

¹⁴ The designation of the administrative unit was amended on 1 Jan. 2013 in accordance with Article 16, paragraph 3, of the Publications Ordinance of 17 Nov. 2004 (AS **2004** 4937).

Article 25 Amendment of current legislation

The amendment of current legislation is regulated in Annex 2.

Article 26 Commencement

¹ This Ordinance shall enter into force on 1 January 2011 subject to paragraph 2.

² The following provisions shall enter into force on 1 January 2012:

- a. Article 22;
- b. Article 24*b* of the Ordinance of 30 October 1985¹⁵ on the Fees of the Federal Food Safety and Veterinary Office in the version given in Annex 2, Section 2, of this Ordinance.

*Annex I*¹⁶

(Article 10, paragraph 3, and Article 11)

Contents of the information system and access rights

1. User roles

HAF	Head of a laboratory animal facility
RM	Resource manager in an institute or laboratory
SD	Study director in an institute or laboratory
IP	Person involved in experiments (experimenter) in an institute or laboratory
AWO	Animal welfare officer in a centralised authority encompassing several institutes, laboratories or laboratory animal facilities
LAWO	Local animal welfare officer in an institute, laboratory or laboratory animal facility
CO	Cantonal operator concerned with enforcement of animal welfare legislation in the area of animal experimentation
CCM	Member of the cantonal committee on animal experimentation
SFVO	Swiss federal veterinary officer responsible for overall supervision in the area of animal experiments
SA	System administrator

2. Data sources

INST	Manual entry by RM, SD, IP, AWO or LAWO Import via a secure data interface from information systems of institutes or laboratories
LAF	Manual entry by HAF, AWO or LAWO Import via a secure data interface from information systems of laboratory animal facilities
CV	Manual entry by CO
COM	Manual entry by CCM
FSVO	Manual entry by SFVO
SYSTEM	Generated by the system

¹⁶ Version pursuant to Section II of the Ordinance of 23 Oct. 2013, in force since 1 Jan. 2014 (AS 2013 3789).

3. Access rights

3.1 The access rights are as follows:

- W Reading rights and full alteration rights (including generation and deletion) throughout the area of responsibility
- R Reading rights but no alteration rights throughout the area of responsibility
 - No access

3.2 The access rights depend on:

- The user’s area of responsibility;
- The object being accessed;
- Processing status of the object.

3.3 The areas of responsibility are defined as follows:

User role	Area of responsibility
All users	<ul style="list-style-type: none"> – data they have entered themselves – data concerning them
HAF	<ul style="list-style-type: none"> – their own laboratory animal facility – persons working in their laboratory animal facility – authorisations relating to experiments on animals kept in the animal laboratory facility
RM	<ul style="list-style-type: none"> – experiments conducted as RM – persons working in their institute or laboratory – their own animal lines or strains in the laboratory animal facility, if the HAF grants these rights
SD	<ul style="list-style-type: none"> – their own experiments – their own animal lines or strains in the laboratory animal facility, if the HAF grants these rights
IP	<ul style="list-style-type: none"> – experiments in which they take part
AWO	<ul style="list-style-type: none"> – persons and experiments in the subordinate institutes, laboratories and laboratory animal facilities, within the context of the rights defined by the institute, laboratory or laboratory animal facility
LAWO	<ul style="list-style-type: none"> – persons and experiments in the institute, laboratory or laboratory animal facility
CO	<ul style="list-style-type: none"> – their own canton, except for the areas covered by institutes, laboratories and laboratory animal facilities – persons, institutes, laboratories and laboratory animal facilities throughout Switzerland
CCM	<ul style="list-style-type: none"> – their own canton, except for the areas covered by institutes, laboratories, laboratory animal facilities and cantons

User role	Area of responsibility
SFVO	<ul style="list-style-type: none"> – area of training and continuing education, if the animal experiments commission is involved in its management – the whole of Switzerland, except for the areas covered by institutes, laboratories, laboratory animal facilities and cantons – persons, institutes, laboratories and laboratory animal facilities throughout Switzerland – system settings specific to a canton or institute
SA	<ul style="list-style-type: none"> – all data in the information system

3.4 The access rights in relation to individual objects are defined in Section 5.

3.5 The following access rights apply depending on the processing status of the individual object:

- An object which is at the draft stage may be read or altered only by the institute, laboratory or laboratory animal facility.
- If an object is sent officially to the canton, alteration rights of the institute, laboratory or laboratory animal facility expire and the cantonal authority is granted reading rights and alteration rights within the limits indicated in Section 5.
- If the cantonal authority has taken a decision relating to the object or has sent a report, the FSVO is granted reading rights and alteration rights within the limits indicated in Section 5.

4. Reference lists (Article 10, paragraph 1, letter c)

Reference lists are lists of terms used within the various functionalities of the system; they ensure the uniform use of these terms.

The system contains the following reference lists:

- registered suppliers;
- approved laboratory animal facilities, including locations where animals are kept;
- animal lines, strains, species and groups;
- specialist areas;
- country lists;
- lists of guidelines;
- list of cantonal veterinary offices, including addresses and contact details.

5. Data contained in the information system and user access rights

If more than one person has alteration rights during a data processing step, they can gain access either simultaneously or sequentially. The technical rules on such access are defined in the information system.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.1 Details of the institute, laboratory or laboratory animal facility (Article 10, paragraph 1, letter a)											
5.1.1	Name, address, language, telephone, fax, email, BER number according to Art. 3 para. 2 letter c of the Ordinance of 30 June 1993 ¹⁷ on the Business and Enterprise Register	INST, LAH, CV	W	W	R	R	R	W	R	W	W
5.2 Personal details (Art. 10 para. 1 letter a)											
5.2.1	Surname, first name, office number, telephone, fax, mobile, email	INST, LAH, CV	W	W	R ¹⁸	R	R	W	W	R	W
5.2.2	Affiliation to the institute, laboratory or laboratory animal facility and subordinate role of employees in own area	INST, LAH, CV	W	W	R	R	R	W	W	R	W

¹⁷ SR 431.903

¹⁸ Right to read own data, right to alter fields “office number”, “telephone”, “fax” and “mobile”.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.3 Data concerning authorisations to conduct animal experiments (Art. 10 para. 1 letter b and para. 2)											
5.3.1	Application (Form-A; including appendices) during the drafting stage in the institute or laboratory	INST	–	W	W	W	R ¹⁹	W	–	–	–
5.3.2	Submission of the application to the cantonal authority	INST	–	W	–	–		W ²⁰	–	–	–
5.3.3	Receipt of application at the cantonal authority (Form-A; including appendices)	CV	–	R	R	R	R	R	W ²¹		–
5.3.4	Work notes CO	CV	–	–	–	–	–	–	W	–	–
5.3.5	Queries on Form-A from the cantonal authority or cantonal committee on animal experimentation (“committee”)	CV, COM	–	–	–	–	–	–	W	W ²²	–
5.3.6	Sending of queries on Form A to be answered by the institute or laboratory	INST	–	W	W	W	R	W	R	R	–

¹⁹ Depending on the institute or laboratory, the central animal welfare officer checks and comments on applications either compulsorily or optionally.

²⁰ Depending on the institute or laboratory, the local animal welfare officer may also submit the application to the cantonal authority.

²¹ The canton has alteration rights and can make necessary corrections only in certain fields with technical content: application type, animals’ code of origin, statistical data (aim of experiment, connection with diseases, connection with statutory provisions).

²² Depending on the canton, members of the committee on animal experimentation may submit questions independently to institutes or laboratories.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.3.7 Examination request to the committee (including appendices)	CV	–	–	–	–	–	–	W	R	–	–
5.3.8 Work notes CCM	COM	–	–	–	–	–	–	–	W	–	–
5.3.9 Preliminary decision (including appendices) submitted by the committee to the cantonal authority	COM	–	–	–	–	–	–	R	W	–	–
5.3.10 Processing of decision on animal experiment by the cantonal authority (Form-B; including appendices)	CV	–	–	–	–	–	–	W	–	–	–
5.3.11 Disclosure of decision on animal experiment (Form-B; including appendices and commission notice)	CV	R	R	R	R	R	R	W ²³	R ²⁴	R	–
5.3.12 Work notes SFVO	BLV	–	–	–	–	–	–	–	–	W	–

²³ Reading rights for all cantons.

²⁴ Reading rights for all committees on animal experimentation.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
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5.4	Data concerning authorisations to operate a laboratory animal facility (LAF) and simplified authorisations to produce genetically modified animals by recognised methods (Art. 10 para. 1 letter b and para. 2)											
5.4.1	Application (including appendices) during the drafting stage in the LAF	LAF	W	–	–	–	R	W	–	–	–	–
5.4.2	Submission of the application to the cantonal authority	LAF	W	–	–	–	–	W ²⁵	–	–	–	–
5.4.3	Receipt of application at the cantonal authority (including appendices)	LAF	R	–	–	–	R	R	R	R	–	–
5.4.4	Work notes CO	CV	–	–	–	–	–	–	W	–	–	–
5.4.5	Processing of decision on laboratory animal facility by the cantonal authority (including appendices)	CV	–	–	–	–	–	–	W	–	–	–
5.4.6	Disclosure of decision on LAF (including appendices)	CV	R	–	–	–	R	R	W ²⁶	R ²⁷	R	–

²⁵ Depending on the institute or laboratory, the local animal welfare officer may also submit the application to the cantonal authority.

²⁶ Reading rights for all cantons.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.4.7 Work notes SFVO	FSVO	–	–	–	–	–	–	–	–	W	–

5.5 Data concerning decision on admissibility of lines or strains with an impaired phenotype (Art. 10 para. 1 letter b and para. 2)

5.5.1	Announcement of animal lines and strains with an impaired phenotype during the drafting stage at the institute or laboratory (including appendices)	LAF, INST	W	W	W	W	–	W	–	–	–	–
5.5.2	Submission of the announcement on animal strains and lines with an impaired phenotype to the cantonal authorities	LAF	W	–	W	–	–	W ²⁸	–	–	–	–
5.5.3	Receipt of the announcement on animal strains and lines with an impaired phenotype at the cantonal authorities (including appendices)	LAF	R	R	R	R	R	R	R	–	–	–
5.5.4	Work notes CO	CV	–	–	–	–	–	–	W	–	–	–
5.5.5	Queries on the announcement from the cantonal authority	CV, COM	–	–	–	–	–	–	W	W ²⁹	–	–

²⁷ Reading rights for all committees on animal experimentation.

²⁸ Depending on the institute or laboratory, the local animal welfare officer may also submit the application to the cantonal authority.

²⁹ Depending on the canton, members of the animal experiments commission may submit questions independently to institutes or laboratories.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
or the committee											
5.5.6 Sending of queries to be answered by the institute, laboratory or laboratory animal facility	LAF, INST	W	W	W	W	R	W	R	R	–	–
5.5.7 Examination request to the committee (including appendices)	CV	–	–	–	–	–	–	W	R	–	–
5.5.8 Preliminary decision (including appendices) submitted by the committee to the cantonal authority	COM	–	–	–	–	–	–	R	W	–	–
5.5.9 Processing of decision on animal lines and strains with an impaired phenotype by the cantonal authority (including appendices)	CV	–	–	–	–	–	–	W	–	–	–
5.5.10 Disclosure of decision on animal lines and strains with an impaired phenotype (including appendices and committee notice)	CV	R	R	R	R	R	R	W ³⁰	R ³¹	R	–

³⁰ Reading rights for all cantons.

³¹ Reading rights for all committees on animal experimentation.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.05.11 Work notes SFVO	FSVO	–	–	–	–	–	–	–	–	W	–
5.6 Data concerning monitoring of animal experiments and laboratory animal facilities (Art. 10 para. 1 letter b and para. 2)											
5.6.1 Inspection planning (date, inspectors, establishments, etc.)	CV	–	–	–	–	–	–	W	R ³²	–	–
5.6.2 Inspection report stating deficiencies found (including appendices)	CV, COM	R	R	R	R	R	–	W	W	–	–
5.6.3 Work notes CO	CV	–	–	–	–	–	–	W	–	–	–
5.6.4 Decision	CV	R	R	R	R	R	R	W	R	R	–
5.6.5 Details of training and continuing education (including appendices)	INST, LAH, CV	W	W	W	W	R	W	W	R	W	R
5.6.6 Inspection / acceptance of certificates of training and continuing education	CV	R	R	R	R	R	R	W	R	R	–
5.7 Data from the reports on animal experiments (Art. 10 para. 1 letter b and para. 2)											

³² Depending on the canton, members of the committee on animal experimentation have the right to read inspection documents.

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.7.1 Report during the drafting stage at the institute or laboratory (Form-C; including appendices)	INST	–	W	W	W	R	W	–	–	–	–
5.7.2 Submission of the report to the cantonal authority	INST	–	W	–	–	–	W	–	–	–	–
5.7.3 Receipt of report at the cantonal authority (Form-C; including appendices)	INST	–	R	R	R	R	R	R	R	–	–
5.7.4 Work notes CO	CV	–	–	–	–	–	–	W	–	–	–
5.7.5 Queries from the cantonal authority	CV	–	–	–	–	–	–	W	–	–	–
5.7.6 Corrections by the institute, laboratory or laboratory animal facility	INST	–	W	W	W	R	W	R	R	–	–
5.7.7 Corrections of statistics by CO	CV	R	R	R	R	R	R	R	W	–	–
5.7.8 Release of the report by the cantonal authority including option of making corrections	CV	R	R	R	R	R	R	W	R	R	–
5.7.9 Work notes SFVO	FSVO	–	–	–	–	–	–	–	–	W	–
5.7.10 Corrections of statistics by SFVO	FSVO	R	R	R	R	R	R	R	R	W	–

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.8 Data from the reports on laboratory animal facilities (Art. 10 para. 1 letter b and para. 2)											
5.8.1	Report during the drafting stage at the laboratory animal facility (including appendices)	LAF	W	W	W	–	R	W	–	–	–
5.8.2	Submission of the report to the cantonal authority	LAF	W	–	–	–	–	W	–	–	–
5.8.3	Receipt of report at the cantonal authority (including appendices)	LAF	R	R	R	–	R	R	R	R	–
5.8.4	Queries from the cantonal authority	CV	–	–	–	–	–	–	W	–	–
5.8.5	Corrections by the laboratory animal facility	LAF	W	W	W	–	R	W	R	R	–
5.8.6	Corrections of statistics by CO	CV	R	R	R	R	R	R	R	W	–
5.8.7	Release of the report by the cantonal authority including option of making corrections	CV	R	R	R	R	R	R	W	R	R
5.8.8	Corrections of statistics by SFVO	FSVO	R	R	R	R	R	R	R	R	W
5.9 Datasheet on genetically modified lines and strains with an impaired phenotype (Art. 10 para. 1 letter b)											
5.9.1	Drafting of datasheet	LAF,	W	W	W	–	R	W	–	–	–

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
	INST										
5.9.2 Submission of copy of the datasheet with application, report or announcement	LAF	W	W	R	R	R	W	R	R	R	–
5.10 Miscellaneous (Art. 10 para. 1 letters c and d)											
5.10.1 Statistical compilations, prepared questions	FSVO, SYSTEM	–	–	–	–	–	–	R	–	R	W
5.10.2 Working hours and invoicing data	CV	–	–	–	–	–	–	W		–	–
5.10.3 System setting information	CV, FSVO	–	–	–	–	–	–	–	–	W	W
5.10.4 Administration of addresses (laboratory animal facility, suppliers, etc.)	CV, FSVO	–	–	–	–	–	–	R	–	W	–
5.10.5 Administration of animal species, lines and strains	FSVO	–	–	–	–	–	–	–	–	W	–
5.10.6 Error messages (Event Log)	SYSTEM	–	–	–	–	–	–	–	–	–	R
5.10.7 Historisation data	SYSTEM	R	R	R	R	R	R	R	R	R	R
5.10.8 Parameter settings	SYSTEM	–	–	–	–	–	–	–	–	–	W

Object	Origin of the data	Head of laboratory animal facility	Resource manager	Study director	Person involved in experiments	Central animal welfare officer	Local animal welfare officer	Cantonal operator	Member of committee on animal experimentation	Employee of FSVO	System administrator
5.10.9 Updating of explanatory texts and error messages	SYSTEM	–	–	–	–	–	–	–	–	–	W
5.10.10 Updating of language versions	SYSTEM	–	–	–	–	–	–	–	–	–	W
5.10.11 Database queries	ALL	–	–	–	–	–	–	–	–	–	W
5.10.12 Reference lists	INST, CV, FSVO	R	R	R	R	R	R	R	R	W	–

Annex 2
(Article 25)

Amendment of current legislation

The following ordinances are amended as follows:

...³³

³³ The amendments can be consulted under AS **2010** 3953.