

Instructions for completion of the form for export or re-export of CITES-protected plants and animals, and parts and products thereof

Important: Exports and re-exports cannot be applied for at the same time using the same application form. For a consignment that contains both exports and re-exports, separate application forms must therefore be completed. A separate section (A, B or C) should be completed for each animal or plant species.

Exporter's address	The address data and contact information (name, email, telephone) of the applicant or exporter must be entered here. The contact information is essential for any queries.
Recipient's address in the country of destination	Please indicate the recipient's address abroad as precisely as possible.
Unit	Kg, g, l, ml, mg, number, etc.
Type of goods, description	In the case of live animals: Chip, transponder or ring number, age, sex. In the case of products: Type of goods (e.g. reptile leather product, artwork, furniture, instrument (with description)). In the case of pianos: Serial number and age, etc.
In the case of re-export	<i>Passavant</i> number: This is the number on the label affixed to the stamped CITES export permit of the country of provenance by the species conservation control office during the import inspection. A copy of this document is sent to the importer by the species conservation control office or carrier at the time of import. If there is no <i>passavant</i> number, please indicate the year of import into Switzerland.
Export of live animals	If the animals to be exported are second-generation offspring (F2) or higher (F3, etc.), this must be confirmed by ticking the relevant box. If they are first-generation offspring (F1), further details of the parent animals must be provided. If the parent animals were imported into Switzerland, the number of the <i>passavant</i> issued at the species conservation control office at the time of entry must be given. If the parent animals come from a seller/breeder in Switzerland, the address of the seller/breeder concerned must be given.
Export of live plants	In the case of live plants propagated from mother plants or seeds, their origin must be certified as follows: <ul style="list-style-type: none"> - imported: <i>passavant</i> number - produced by applicant itself: address of the applicant - purchased in Switzerland: address of the seller/breeder

Date and signature:	By giving his signature and date, the applicant confirms that the information stated in the application corresponds to the truth. Incorrect statements are regarded as falsification of documents and are a punishable offence.
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Authorisation:	Please enclose a written authorisation from the owner/exporter of the animals/plants/goods if you are completing and signing the application on his/her behalf.
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Please send the manually signed application form either as a scanned copy by email, or in the original, to the FSVO:

Federal Food Safety and
 Veterinary Office
 Schwarzenburgstrasse 155
 3003 Bern, Switzerland
 cites@blv.admin.ch