

Part I : Details of dispatched consignment	1. Consignor / Exporter		2. CVED reference number		Local reference number:	
	<input type="checkbox"/> Name		Border Inspection Post			
	Address		Unit number			
	Country + ISO code					
	3. Consignee		4. Person responsible for the consignment			
	Name		Name			
	Address		Address			
	Country + ISO code		5. Country of origin + ISO code		6. Region of origin Code	
	7. Importer		8. Place of destination			
	Name		Name			
Address		Approval number				
Country + ISO code		Address				
9. Arrival at BIP (estimated date and time)		Postal code / Region				
Date		Country + ISO code				
Time		10. Veterinary documents				
11. Means of transport		Number(s)				
Aeroplane <input type="checkbox"/> Ship <input type="checkbox"/> Railway wagon <input type="checkbox"/> Road vehicle <input type="checkbox"/> Other <input type="checkbox"/>		Date of issue				
Identification::		Accompanying document(s)				
Documentary references:		Number(s)				
12. Animal species, Breed			13. Commodity code (CN code)			
			14. Number of animals			
			15. Number of packages			
16. Animals certified as:						
Breeding/production <input type="checkbox"/>		Fattening <input type="checkbox"/>		Slaughter <input type="checkbox"/>		
Quarantine <input type="checkbox"/>		Registered equidae <input type="checkbox"/>		Approved bodies <input type="checkbox"/>		
				Pets <input type="checkbox"/>		
				Other <input type="checkbox"/>		
				Relaying <input type="checkbox"/>		
				Circus/exhibition <input type="checkbox"/>		
17. Seal number and container numbers						
18. For transhipment to			19. For transit to 3rd Country			
<input type="text"/>			<input type="text"/>			
BIP		BIP unit n°		3rd country + ISO code		
3rd country		3rd Country ISO code		Exit BIP BIP unit n°		
20. For import or admission			21. Transiting Member states			
Definitive import <input type="text"/>			<input type="text"/>			
Horses Re-entry <input type="text"/>			Member State + ISO code			
Temporary admission horses <input type="text"/>			Member State + ISO code			
Exit date			Member State + ISO code			
Exit point						
22. Means of transport after border inspection post			23. Transporter			
Railway wagon <input type="text"/> Registered No.			Name Approval number			
Aeroplane <input type="text"/> Flight No.			Address			
Ship <input type="text"/> Name			Postal code / Region			
Road vehicle <input type="text"/> Plate No.			Country			
Other <input type="text"/>			24. Route plan			
			Yes <input type="text"/> No <input type="text"/>			
I, the undersigned person responsible for the load detailed above, certify that to the best of my knowledge and belief the statements made in Part I of this document are true and complete and I agree to comply with the legal requirements of Directive 91/496/EEC, including payment for veterinary checks, as well as for redispaching consignments, for quarantine or isolation of animals, or costs of euthanasia and disposal if necessary.			Place and date of declaration			
			Name of signatory			
			Signature			

General points: the document is to be completed in block capitals. Please tick or put a cross in the corresponding box where applicable.

This certificate must be completed for every consignment of animals that have to undergo a border veterinary inspection when shipped by air to Zurich or Geneva from countries outside the EU, Switzerland and Norway (except accompanied pets), regardless of whether the consignment meets Swiss import regulations and EU requirements and is intended for free trade according to customs law, or whether it is intended for onward shipment to a controlled destination or for transshipment or transit to a third country.

Fields 1 to 25 of the CVED Animals are to be completed by the importer, the person required to register with Customs (provided this person has been entrusted with the task by mutual consent) or, in the case of animals in transit, by the handling agents. For consignments that are imported into Switzerland, this document has to be entered in the TRACES system by the importer or the person required to register with Customs. Responsibility for ensuring this information is entered lies with the importer or, in the case of consignments in transit, with the handling agent. In the case of transits to the EU or to third countries, the hard copy may be used. Regardless of the mode of registration used, page 1 of the document must be faxed to the border inspection post at the airport of arrival (Zurich: +41 43 816 41 40, Geneva: +41 22 717 73 49) at least one working day before arrival of the animals in Switzerland. The explanations refer to the fields designated with the corresponding numbers.

ISO codes are the standard international two-letter codes for countries.

- Field 1. **Consignor/Exporter:** enter commercial organisation that checks in the consignment (in the third country).
- Field 2. **Border inspection post:** one of the following numbers must be entered depending on the border inspection point: Zurich: CH90199, Geneva: CH92599.
- Field 3. **Consignee:** enter address of the person named in the third country certificate (veterinary certificate) or commercial organisation. This information is compulsory.
- Field 4. **Person responsible for the consignment** (including forwarding agent or person required to register): enter name and address of the person who is responsible for the consignment when it reaches the border inspection post and who registers it with the relevant authorities on behalf of the importer as defined in the necessary reports. If the person responsible and the consignor are one and the same, enter "see Field 3" in the hard copy. For air consignments in transit enter the name and address of the handling agent.
- Field 5. **Country of origin:** country in which the animals are kept during the period stipulated by law (3 months in the case of cattle, pigs, sheep, goats, equine animals for slaughter, breeding or production and registered equidae, poultry; 6 months in the case of cattle for breeding and production, pigs for breeding and production, and sheep and goats for breeding, production or fattening).
In the case of re-imported horses the country of origin is the country from which they were last shipped.
- Field 6. **Region** in which the animals were kept during the period stipulated for the country concerned: **only applies to regionalised countries** in which importers are only permitted from one or more parts of the country.
The code of the regions concerned is defined in the pertinent EU legislation.
- Field 7. **Importer:** the importer must not have to be present at the border inspection post: enter the name and address. If the importer and the person are one and the same, enter "see Field 4" in the hard copy.
- Field 8. **Place of destination:** place where the animals are finally unloaded and kept. Enter the name, country, address and post code must be entered. If the place of destination is the address of the consignor, enter "see Field 3" in the hard copy for the name and address.
- Field 9. **Date and time** when the consignment is likely to arrive at the border inspection post.
- Field 10. **Certificate/veterinary document:** the date of issue is the date on which the certificate / document was signed of the official veterinarian or by the relevant authorities.

The number is the individual official number of the certificate. Accompanying documents are primarily papers for certain equine species (horse passport) or breeding certificate or CITES documents.

- Field 11. Detailed information on the **means of transport** on arrival: In the case of flights, the flight number must be entered.
Reference number of the commercial document: in the case of air traffic, the air waybill number must be entered.
- Field 12. **Animal species:** enter species of animal by giving the common name and, if necessary, the breed. If they are not pets (but rather animals intended for zoos, exhibitions or research institutes), the scientific name must be given.
- Field 13. **CN code:** enter at least the first four characters of the customs tariff code.
- Field 14. **Number of animals:** enter as number of animals or weight in kg, as specified in the veterinary certificate or other documents.
- Field 15. **Number of packages:** enter number of crates, cages or boxes in which the animals are being transported.
- Field 16. Animals certified for the following **purposes:** as stipulated in the certificate. Authorised offices according to Directive 92/65/EEC: officially approved facilities, institutes or centres; quarantine stations: as defined in Council Decision 2007/318/EC for birds and as defined in Directive 92/65/EC for birds, dogs and cats; implementation: for molluscs; others: purposes not falling under this classification.
- Field 17. Where applicable, enter **seal and container numbers**.
- Field 18. For **transshipment:** use this field as stipulated in Article 4 Para. 3 of Directive 91/496/EEC if a consignment is not imported at this border inspection post and the animals are to be forwarded by air in the same aircraft to a second or other border inspection post for importing into the European Union or the European Economic Area. BIP unit number – the number of the unit corresponds to the border inspection post concerned and appears in the list of approved border inspection posts published in the Official Journal of the EU alongside the name of the post. This field can also be used when animals enter Switzerland from a third country en route to another third country on board the same aircraft.
- Field 19. For **transit:** enter transit of animals from a third country via CH/EU/EEA to another third country. Enter the ISO code of the third country of destination. Exit point: name of the border inspection post at which the animals must leave EU territory.
- Field 20. For **import or temporary admission:** the re-import applies only to registered horses intended for races, competitions or cultural events after temporary export (Commission Decision 93/195/EEC).
Temporary admission applies only to registered horses admitted for a maximum of 90 days. Enter the place and date of the exit.
- Field 21. **Transiting member states:** enter the name of the EU or EEA Member State under additional information regardless of the destination: import or transit to third countries.
- Field 22. **Means of transport:** enter and explain type of transport after passing through the border inspection post.
Other: applies to types of transport that do not fall under Directive 91/628/EEC for the protection of animals during transport.
- Field 23. **Transporter:** enter licence or approval number of the transporter and – in the case of air transport – make sure the transport company is an IATA member.
- Field 24. **Route plan:** indicate whether there is a route plan that should accompany the animals as stipulated in Directive 91/497/EEC.
- Field 25. **Signature:** this commits the person who signs the form also to accept transit consignments that have to be shipped back through a third country after rejection.